

Geralyn N. Gaines

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COLLEGE STUDENT/LEADER/VOLUNTEER

A student leader who thrives in situations that present major challenges requiring creativity, innovative solutions and influencing skills. Possesses a keen ability to empathize and show compassion for individuals. Competencies include: problem solving, excellent interpersonal and written communication skills, humility.

EDUCATION

University of Michigan- 6/2012- College of Literature, Science and Arts **Major-Sociology**
Fall 2012- 3.48 **Winter 2013- 3.56**

Providence College- 9/2011- 5/2012 **Dean's List** **Division I Volleyball Player**

Detroit Country Day School 9/2004 – 6/2011 Graduated Cum Laude
National Society of High School Scholars

COMMUNITY SERVICE

Global Intercultural Experience for Undergraduates- six weeks in Johannesburg, South Africa, nurturing and tutoring underprivileged children

University of Michigan Black Student Union- Executive Board Member, Recording Secretary- coordinate and plan numerous school activities and events

Providence Academy of International Studies- tutored and coordinated after- school activities

Habitat for Humanity- Fall 2011, assisted with building a home for a deserving family

Special Olympics- Fall 2011, assisted with coordinating basketball games

Jack and Jill of America, Incorporated- focuses on instilling values and leadership skills in children

- Teen Editor - Grace Center of Hope and Newman AME Church, tutored children and fed the homeless- Orchard Hills Children Family Services, mentored and developed programs (i.e. holiday celebrations, clothes and food drives)

Kensington Community Church

- Sunday school - nursery care-giver and toddler activities coordinator

Detroit Country Day Junior Jackets Volleyball Camp- 2007, 2008, 2009, 2010

Other - Cleaned-up and helped with home renovations for a paraplegic gentleman and visited weekly

SPORTS/CLUBS/ACTIVITIES

- 2013 Secretary for the Black Student Union- Executive Board Member
- 2013 Pretty Brown Girls- Mentor
- 2012 Black Student Union
- 2012 National Council of Negro Women
- 2011 Division Volleyball Player at Providence College
- 2007-2011- Diversity Club, 2009-2011-Student Leader
- Varsity Volleyball 2010- Team Captain, All -County, All- Region, Best All-Around Player, Multiple School Records, 2008, 2009 2010, 2011 Academic All –State, 2009 Most Improved Player, 2009 Lakeshore Region High Performance Camp

WORK EXPERIENCE

MUNSON PC, LLC- 2011-Present Detroit, MI. Legal Assistant - Assist lead attorney, write correspondence, generate leads, conduct research for cases, and collections

Sweet Earth 2010- 2012 Frozen Yogurt Shop- Birmingham, MI. Shift Manager- managed resources, proactively ordered supplies, increased sales with effective use of social media